

Blended Learning Module Template Instructions

Purpose: The purpose of this form is to provide an easy to follow single paged design template for use with web-based, F2F, and blended learning environments. Instructions for completing this form are detailed below.

Designer(s): List names of all designers associated with this project.

Design Start Date: List the date of initial design contract approval and/or project start date.

Course Title/Name: List full course name or title.

Course ID Number: List department course code if applicable.

Module Number: List Module number if more than one Module is included with the course.

Task Number: List specific goal and/or task number if more than one task is included in the Module.

Learning Goals(s) and Objective(s): List each goal included in the course Module. Include goals for each Module task. On the right side column, you will have the option to select what instructional environment the goal(s) will be taught from.

Presentation Strategy: Briefly describe your presentation concept here. The second column includes check boxes for the specific instructional strategy you plan to utilize for this Module/Task. The last column includes a list of possible multimedia tools that may be utilized during the production of this Module.

Storyboard/Action Plan: Include your Storyboard/Action Plan ideas here. This is where the most detail should be that is not already included in previous sections. Include your plan to accomplish objectives and/or goals.

Assessment Plan: Include your plan to assess whether or not learning has occurred. The column to the right includes check boxes for possible assessment formats.

Note: This form is meant to make it easy for designers to quickly reference the checklist and have a good idea of what the project entails.

Blended Learning Module Template Checklist

Designer(s):		Design Start Date:	
Course Title/Name:			
Course ID Number (if applicable):			
Module Number (if applicable):			
Task Number (if applicable):			
Learning Goal(s) and Objective(s):		Goal/Obj 1:	<input type="checkbox"/> F2F <input type="checkbox"/> Web <input type="checkbox"/> Both
		Goal/Obj 2:	<input type="checkbox"/> F2F <input type="checkbox"/> Web <input type="checkbox"/> Both
		Goal/Obj 3:	<input type="checkbox"/> F2F <input type="checkbox"/> Web <input type="checkbox"/> Both
		Goal/Obj 4:	<input type="checkbox"/> F2F <input type="checkbox"/> Web <input type="checkbox"/> Both
		Goal/Obj 5:	<input type="checkbox"/> F2F <input type="checkbox"/> Web <input type="checkbox"/> Both
		Goal/Obj 6:	<input type="checkbox"/> F2F <input type="checkbox"/> Web <input type="checkbox"/> Both
Presentation Strategy Brief Description of Concept/Idea:	Instructional Strategy: Notes:	<input type="checkbox"/> Tutorial <input type="checkbox"/> Lecture <input type="checkbox"/> Discussion Board <input type="checkbox"/> Role Play <input type="checkbox"/> Group Project <input type="checkbox"/> Wiki Assignment <input type="checkbox"/> Blog Assignment <input type="checkbox"/> Case Study <input type="checkbox"/> Assessment <input type="checkbox"/> Other	Multimedia Tools: <input type="checkbox"/> PPT <input type="checkbox"/> DOCX <input type="checkbox"/> PDF <input type="checkbox"/> YOUTUBE <input type="checkbox"/> ARTICULATE <input type="checkbox"/> CAPTIVATE <input type="checkbox"/> CAMTASIA <input type="checkbox"/> AUDIO (OTHER) <input type="checkbox"/> VIDEO (OTHER) <input type="checkbox"/> OTHER
Storyboard/Action Plan:			
Assessment Plan:		Assessment Format:	
		<input type="checkbox"/> Quiz <input type="checkbox"/> Essay <input type="checkbox"/> Wiki/Blog Assignment <input type="checkbox"/> Concept Map <input type="checkbox"/> Other	