

Blended Learning Course Development Worksheet

Introduction

The Blended Learning Course Development Worksheet is simple to use checklist to help you determine the right “blend” for your course; online, face-to face and blended.

Completing the worksheet

At the top of the worksheet list the designer(s), date, course name and number and check if the module section is an orientation, content presentation or a summary of the module.

Blend

Decide the overall blend you will use; face-to-face, online and blended depending on the type(s) of assessment, tools and instructional strategy that you choose. It is meant to serve as a visual reminder to you that if all the components are face-to-face or online exclusively, are you achieving a true blended environment?

Tools

In this section you will decide what type(s) of multimedia tools you want to utilize. This is a short list that is meant to serve as a guide. The list includes an “other” category to list additional types you many want to consider.

Instructional Strategies

This section provides a few examples on the types of instructional strategies that you may want to use in your module. Again you can note a specific strategy not listed in the “other” category. Under assessment you should also select the type of assessment that you want your students to know and/or perform.

Notes

Under the Notes section you want to capture additional information pertaining to each category.

Designer(s):	Date:
Course Name & Numer:	Orientation <input type="checkbox"/> Content <input type="checkbox"/> Summary <input type="checkbox"/>

Learning Objective(s):

	Blend	Tools	Instructional Strategies	Notes
1.	<input type="checkbox"/> FtF <input type="checkbox"/> Online <input type="checkbox"/> Blended	<input type="checkbox"/> PPT <input type="checkbox"/> DOC <input type="checkbox"/> PDF <input type="checkbox"/> Web <input type="checkbox"/> Other	<input type="checkbox"/> Lecture/tutorial <input type="checkbox"/> Group project <input type="checkbox"/> Journal <input type="checkbox"/> Case Study <input type="checkbox"/> Other _____ <input type="checkbox"/> Assessment _____ Type: Quiz, Essay, Project, Other	
2.	<input type="checkbox"/> FtF <input type="checkbox"/> Online <input type="checkbox"/> Blended	<input type="checkbox"/> PPT <input type="checkbox"/> DOC <input type="checkbox"/> PDF <input type="checkbox"/> Web <input type="checkbox"/> Other	<input type="checkbox"/> Lecture/tutorial <input type="checkbox"/> Group project <input type="checkbox"/> Journal <input type="checkbox"/> Case Study <input type="checkbox"/> Other _____ <input type="checkbox"/> Assessment _____ Type: Quiz, Essay, Project, Other	
3.	<input type="checkbox"/> FtF <input type="checkbox"/> Online <input type="checkbox"/> Blended	<input type="checkbox"/> PPT <input type="checkbox"/> DOC <input type="checkbox"/> PDF <input type="checkbox"/> Web <input type="checkbox"/> Other	<input type="checkbox"/> Lecture/tutorial <input type="checkbox"/> Group project <input type="checkbox"/> Journal <input type="checkbox"/> Case Study <input type="checkbox"/> Other _____ <input type="checkbox"/> Assessment _____ Type: Quiz, Essay, Project, Other	
4.	<input type="checkbox"/> FtF <input type="checkbox"/> Online <input type="checkbox"/> Blended	<input type="checkbox"/> PPT <input type="checkbox"/> DOC <input type="checkbox"/> PDF <input type="checkbox"/> Web <input type="checkbox"/> Other	<input type="checkbox"/> Lecture/tutorial <input type="checkbox"/> Group project <input type="checkbox"/> Journal <input type="checkbox"/> Case Study <input type="checkbox"/> Other _____ <input type="checkbox"/> Assessment _____ Type: Quiz, Essay, Project, Other	

Additional Comments: