

## **Blended Learning Course Development Worksheet**

### **Introduction**

The Blended Learning Course Development Worksheet is simple to use checklist to help you determine the right “blend” for your course; online, face-to face and blended.

### **Completing the worksheet**

At the top of the worksheet list the designer(s), date, course name and number and check if the module section is an orientation, content presentation or a summary of the module.

### **Blend**

Decide the overall blend you will use; face-to-face, online and blended depending on the type(s) of assessment, tools and instructional strategy that you choose. It is meant to serve as a visual reminder to you that if all the components are face-to-face or online exclusively, are you achieving a true blended environment?

### **Tools**

In this section you will decide what type(s) of multimedia tools you want to utilize. This is a short list that is meant to serve as a guide. The list includes an “other” category to list additional types you many want to consider.

### **Instructional Strategies**

This section provides a few examples on the types of instructional strategies that you may want to use in your module. Again you can note a specific strategy not listed in the “other” category. Under assessment you should also select the type of assessment that you want your students to know and/or perform.

### **Notes**

Under the Notes section you want to capture additional information pertaining to each category.

<b>Designer(s):</b>	<b>Date:</b>
<b>Course Name &amp; Numer:</b>	<b>Orientation</b> <input type="checkbox"/> <b>Content</b> <input type="checkbox"/> <b>Summary</b> <input type="checkbox"/>

**Learning Objective(s):**

	<b>Blend</b>	<b>Tools</b>	<b>Instructional Strategies</b>	<b>Notes</b>
1.	<input type="checkbox"/> FtF <input type="checkbox"/> Online <input type="checkbox"/> Blended	<input type="checkbox"/> PPT <input type="checkbox"/> DOC <input type="checkbox"/> PDF <input type="checkbox"/> Web <input type="checkbox"/> Other	<input type="checkbox"/> Lecture/tutorial <input type="checkbox"/> Group project <input type="checkbox"/> Journal <input type="checkbox"/> Case Study <input type="checkbox"/> Other _____ <input type="checkbox"/> Assessment _____ Type: Quiz, Essay, Project, Other	
2.	<input type="checkbox"/> FtF <input type="checkbox"/> Online <input type="checkbox"/> Blended	<input type="checkbox"/> PPT <input type="checkbox"/> DOC <input type="checkbox"/> PDF <input type="checkbox"/> Web <input type="checkbox"/> Other	<input type="checkbox"/> Lecture/tutorial <input type="checkbox"/> Group project <input type="checkbox"/> Journal <input type="checkbox"/> Case Study <input type="checkbox"/> Other _____ <input type="checkbox"/> Assessment _____ Type: Quiz, Essay, Project, Other	
3.	<input type="checkbox"/> FtF <input type="checkbox"/> Online <input type="checkbox"/> Blended	<input type="checkbox"/> PPT <input type="checkbox"/> DOC <input type="checkbox"/> PDF <input type="checkbox"/> Web <input type="checkbox"/> Other	<input type="checkbox"/> Lecture/tutorial <input type="checkbox"/> Group project <input type="checkbox"/> Journal <input type="checkbox"/> Case Study <input type="checkbox"/> Other _____ <input type="checkbox"/> Assessment _____ Type: Quiz, Essay, Project, Other	
4.	<input type="checkbox"/> FtF <input type="checkbox"/> Online <input type="checkbox"/> Blended	<input type="checkbox"/> PPT <input type="checkbox"/> DOC <input type="checkbox"/> PDF <input type="checkbox"/> Web <input type="checkbox"/> Other	<input type="checkbox"/> Lecture/tutorial <input type="checkbox"/> Group project <input type="checkbox"/> Journal <input type="checkbox"/> Case Study <input type="checkbox"/> Other _____ <input type="checkbox"/> Assessment _____ Type: Quiz, Essay, Project, Other	

Additional Comments: